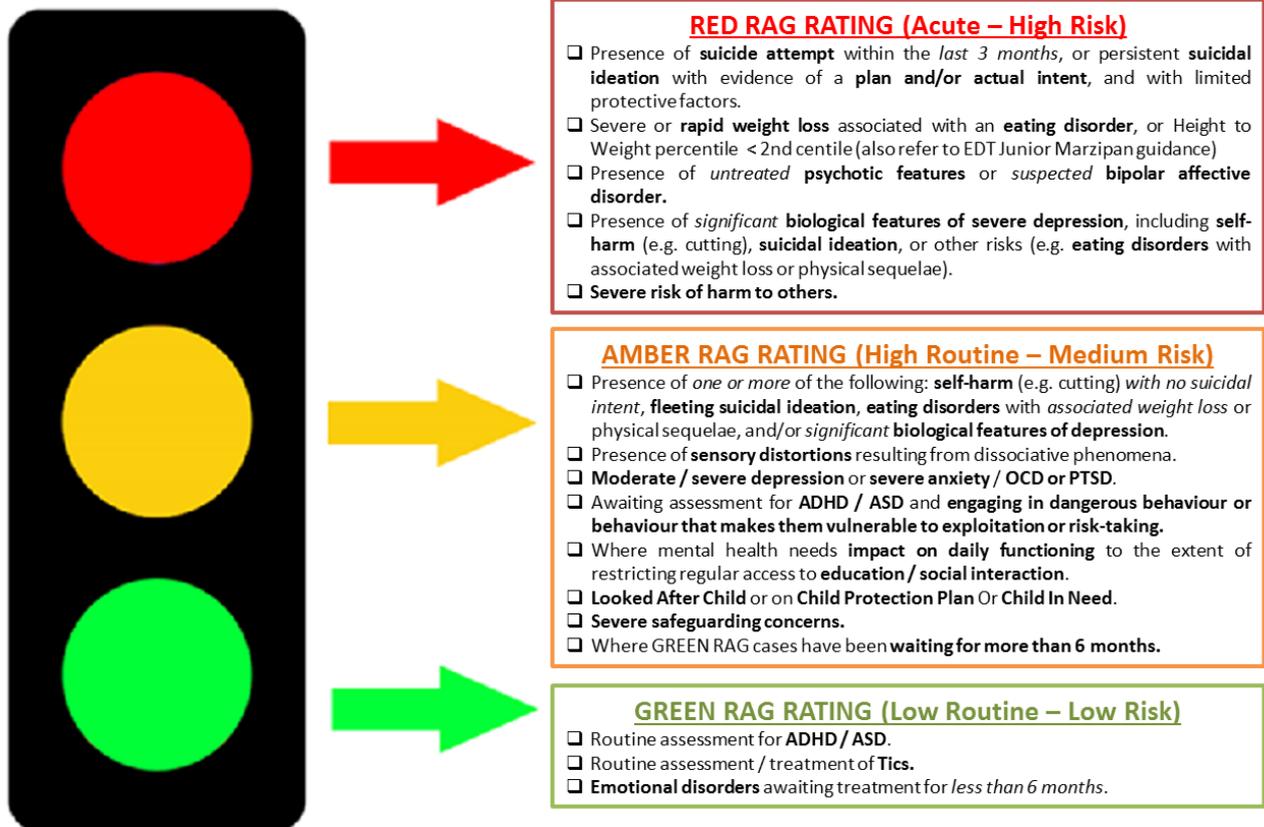


Appendix A. The Specialist CAMHS Risk Management and Duty System

LPT Specialist CAMHS Traffic Light System



Clinical Risk Management Process within the CAMHS Outpatient Duty System

RAG rated RED	RAG rated AMBER	RAG rated GREEN
<ul style="list-style-type: none"> • Added to agenda for team meeting to be allocated named Lead Professional (LP) • Reviewed as clinically indicated depending on risks (e.g. weekly to monthly reviews) • Care plan and risk assessment updated regularly as required • LP to respond to calls and letters received unless urgent or on long-term leave, in which case Duty will be tasked to respond • RAG Recall updated as required • If risks escalate, offered face-to-face appointment and/or referred to Crisis Team • If DNA telephone or face-to-face review and not responsive 	<ul style="list-style-type: none"> • Allocated to Duty Team • Duty responds to calls or letters received • Telephone review every 3 months where following is updated (or before if contact made): <ol style="list-style-type: none"> 1. Risk assessment and care plan reviewed/updated 2. Guided self-help given 3. Waiting list letter sent (if opt in letter not been sent) 4. RAG Recall updated 5. Duty Survey sent • If risks escalate, offered duty face-to-face appointment and/or referred to Crisis Team • If DNA telephone or face-to-face review and not responsive to 	<ul style="list-style-type: none"> • Allocated to Duty Team • Duty responds to calls or letters received • Waiting list letter sent every 3 months • Telephone review every 6 months where following is updated (or before if contact made): <ol style="list-style-type: none"> 1. Risk assessment and care plan reviewed/updated 2. Guided self-help given 3. RAG Recall updated 4. Duty Survey sent • If risks escalate, offered face-to-face duty appointment and/or referred to Crisis Team • If DNA telephone or face-to-face review and not responsive to

to letters, named LP to review safeguarding risks and advise when/if admin can send discharge letter	letters, Duty to review safeguarding risks and advise when/if admin can send discharge letter	letters, Duty to review safeguarding risks and advise when/if admin can send discharge letter
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Risk	Mitigation
Risk to Self	Clinical review within Duty. Guided self help
Risk to others	Clinical review within Duty. Guided self help
Risk from others	Contact details of who to contact in an emergency
Risk of deterioration	Clinical review within Duty. Guided self-help. RAG system review
Risk of delay in diagnosis	Alignment to appropriate waiting lists
Risk of disengagement	Regular contact through the Duty system